



## Systematic Screening for Behavior Checklist Muscott & Mann (2010)

School: \_\_\_\_\_ Team: \_\_\_\_\_ Date: \_\_\_\_\_

STATUS In place Partially in place Not in place	TASKS	PRIORITY High Medium Low
<b>Pre-Screening</b>		
	1. The school/district has determined to include systematic screening for behavior as part of a strategy to identify students in need of Tier 2 supports.	
	2. The school/district has developed a policy for notifying families about behavioral screening that addresses active vs. passive permission and includes a provision for families to opt out.	
	3. The screening policy is included in the school handbook and/or other appropriate written documents that are provided to families.	
	4. The school/district has chosen a valid and reliable screening tool.	
	5. The school/district has determined which team will be responsible for the screening process and who on the team will take the lead role in screening.	
	6. The team responsible for screening has been trained and is knowledgeable about the screening tool and process.	
	7. School staff involved in behavioral screening has been trained and are knowledgeable in the screening procedures and tool.	
	8. Decisions regarding when and how often to screen have been made and communicated to school staff.	
	9. Decisions regarding the process for addressing the results of screening along with other data with classroom teachers have been made and communicated to school staff.	
	10. Decisions regarding the process for addressing the results of screening along with other data with families have been made and communicated to school staff.	
	11. Decisions regarding what Tier 2 supports are available to students who screen at-risk have been made and supports are in place.	
	12. Screening materials and scoring guides, etc. have been purchased in advance and are available in time for screening.	

	13. The school/district has developed a policy to notify families when their child is referred to the Tier 2 team for support.	
	14. Families have been notified of the screening process as per policy.	
<b>Screening</b>		
	13. A schedule for screening has been determined and communicated to staff along with what materials they need to bring to complete the screening process.	
	14. Decisions about which students to include in the screening pool are communicated to staff before or during the screening process.	
<b>Post-Screening</b>		
	15. The screening results are scored and results summarized.	
	16. The screening results are shared with classroom teachers according to the pre-determined process.	
	17. Classroom teachers, appropriate staff and families are involved in a process where screening results and other indicators are reviewed to determine overall risk and action plans are developed (monitor progress, school-based support and community-based support).	
	18. Action plans for providing supports are put into place for individual students along with a schedule for monitoring progress and a plan for communicating with others.	
	19. The team summarizes the school level results of screening, shares with administration, faculty and others, as appropriate and uses for strategic data-based decision making.	
	20. Follow up meetings are held for individual students to discuss data on the effectiveness of Tier 2 supports and results are communicated to families.	

Action Item	What needs to be done	Who will do what	When to be done by